



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street  
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*  
Andrew Sheehan,  
*Town Administrator*

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*  
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**SELECTMEN'S MEETING MINUTES**  
**JANUARY 3, 2012 - 7:00 P.M.**  
**SELECTMEN'S MEETING CHAMBERS**

**I PRELIMINARIES**

- 1.1 The meeting was called to order at 7:01P.M.
- 1.2 Roll call vote taken showed 3 members present: Chairman Robert Plamondon (RP), Vice-Chair Sue Lisio (SL) and Clerk Nicholas Thalheimer (NT).
- 1.3 Notice that the meeting is being tape recorded.
- 1.4 There were no Chairman's additions or deletions
- 1.5 NT moved to approve the meeting minutes for December 6, 2011. SL seconded. Unanimous vote.

**II MEETING BUSINESS**

- 2.1 Executive Session, RE: Contract Negotiations.  
At 7:03P.M. NT moved to enter executive session for contract negotiations under exemption 2 and to reconvene open session. SL seconded. Roll Call RP (YES), SL (YES), and NT (YES)  
At 7:12PM RP called the meeting back to order.
- 2.2 Andrew Sheehan, Town Administrator, updated the Board on the status of the Spaulding School Roof. He outlined the reasons for the delay in the start of the project and said construction will begin in spring 2012 and will take approximately three months to complete.
- 2.3 Vacancy on Nashoba Valley Technical School Committee.  
Mr. Sheehan informed the public of the existing vacancy on the NVTHS school committee due to the resignation of Mr. & Mrs. Buckley. The Selectmen encouraged any residents whom may have an interest in serving to fill out a volunteer response form.
- 2.4 Price Adjustments for Comcast/Xfinity  
The Board reviewed the price adjustments as attached.
- 2.5 NT moved to approve a one-day liquor license application for Derick Fors, Townsend Ridge Country Club for January 14, 2012 in conjunction with a "Holiday Party". SL seconded. Unanimous vote.

**III WORK SESSION**

- 3.1 Board of Selectmen Updates/Reports.  
There were no updates or report.
- 3.2 Town Administrator Updates/Reports

Mr. Sheehan thanked the public safety departments and mutual aid communities for their assistance with the Fire at St. John's parish last Thursday. Mr. Sheehan informed the Board a meeting will be held on January 4, 2011, at North Middlesex Regional High School regarding their accreditation issue and to discuss the condition of the High School.

3.3 NT moved to review and sign the payroll warrant out of session. SL seconded. Unanimous vote.

3.4 NT moved to review and sign the bills payable warrant out of session. SL seconded. Unanimous vote.

RP moved to adjourn the meeting at 7:28P.M. SL seconded. Unanimous vote.

Vote to release minutes of January 3, 2012 taken at the meeting held on \_\_\_\_\_, 2012.

**SELECTMEN'S MEETING AGENDA  
JANUARY 3, 2012 - 7:00 P.M.  
SELECTMEN'S MEETING CHAMBERS**

**I PRELIMINARIES**

- 1.1 Call the meeting to order
- 1.2 Roll call
- 1.3 Notice that the meeting is being tape recorded
- 1.4 Chairman's Additions or Deletions
- 1.5 Review/Approve Meeting Minutes for December 6, 2011.

**II MEETING BUSINESS**

- 2.1 Executive Session, RE: Contract Negotiations
- 2.2 Update Spaulding School Roof
- 2.3 Vacancy on Nashoba Valley Technical School Committee
- 2.4 Price Adjustments for Comcast/Xfinity
- 2.5 Review/Approve one-day liquor license application for Derick Fors, Townsend Ridge Country Club for January 14, 2012 in conjunction with a "Holiday Party".

**III WORK SESSION**

- 3.1 Board of Selectmen Updates/Reports
- 3.2 Town Administrator Updates/Reports
- 3.3 Review/Sign Payroll Warrant
- 3.4 Review/Sign Bills Payable Warrant